



## **2024-25 Annual Board Report**



CenClear's Behavioral Health Division experienced a highly productive and transformative year. Our primary focus has remained on the recruitment and retention of high-quality staff across all programs. To support this, we introduced enhanced, competitive salary and benefits packages, implemented an augmented intelligence software solution to assist direct service staff, and expanded remote work opportunities for many positions within the division. We continue to deliver a comprehensive continuum of care, including both mental health (MH) and substance use disorder (SUD) clinic-based services, as well as a wide range of community-based therapeutic and support services.

Key accomplishments over the past year include the expansion of our Assertive Community Treatment (ACT) Team serving Clearfield, Jefferson, and Elk Counties, the addition of eight schools to our Mental Health Outpatient Program (MHOP), and the enhancement of Wellness Nurse supports across all Community-Based Behavioral Health (CCBH) contracts to better address social determinants of health. We also expanded our CSBBH services into a new school district while increasing staffing levels in several existing schools. Notably, CenClear successfully achieved full licensure across all programs.

Looking ahead, we are focused on advancing several strategic initiatives within our Mental Health Outpatient programs, including the development of an integrated physical and behavioral health care model. Additionally, the division completed a full transition to the SmartCare electronic health record system. While the implementation presented challenges related to platform stability, workflow integration, and billing processes, efforts are ongoing to optimize system performance and efficiency.

CenClear remains steadfast in its commitment to fostering a culture of healing, resilience, and recovery for those we serve, while also cultivating an open, supportive, and transparent workplace that values staff engagement, communication, and well-being, and strengthens our position as an employer of choice.

**“KEY ACCOMPLISHMENTS OVER THE PAST YEAR INCLUDE THE EXPANSION OF OUR ASSERTIVE COMMUNITY TREATMENT (ACT) TEAM....”**

### **Program Enrollment**

**ACT - 21**

**BCM - 313**

**CPS - 139**

**CRS - 6**

**SUD - 557**

**MHOP- 1868**

**Med Manage - 2496**

**DSC - 438**

**FBMH - 53**

**IL - 67**

**Mobile Med - 36**

**MSP - 35**

**SBBH - 163**

**FRP - 8**



The Early Childhood Division has had many exciting growth during the 2024-2025 program year. We applied for and were approved for a change of scope that allowed us to adjust our enrollment numbers in Head Start and Early Head Start and to reallocate funds to better serve areas of need. We focused on goals related to hiring and retaining staff, employee wellness, services to children with challenging behaviors and transportation needs. Changes were made to the Early Childhood management structure to help improve efficiency and high-quality support to all programs. We continued our collaboration with the Central Intermediate Unit #10 to offer services to children with special needs and continued our work as an Early Intervention provider for infants and toddlers. Our efforts continued with The Healthy Bodies Project through the Pennsylvania State University and we work with the YMCA of Centre County's Backpack Program. All centers received recognition for work on Positive Behavioral Interventions and Supports (PBIS) practices to support the social and emotional development of all children.

Based on data and identified needs, we increased hours dedicated to mental health consultation in our early childhood programs. Early Head Start and Family Centers now have a full time mental health consultant who works with staff and families in these two programs. The preschool programs have two mental health consultants and funded hours were increased this past year.

In February, we collaborated with the PA Head Start Association to help host the state-wide leadership meeting and were proud to take groups on observations of our classrooms and socialization rooms. We also hosted and participated in their board meeting at one of the Matterville Center. The Family Centers program hosted Parent Cafes focused on offering support related to parenting and all it entails. This opportunity allowed families to have open conversations about the joys and challenges of parenting.

As we move forward, we are committed to working on strategies to overcome challenges within our division that include recruiting and retaining qualified staff, meeting full enrollment in all programs, improving our substitute system, working with families to assure all health requirements are met, increasing transportation to classrooms and staff wellness.

We are committed to delivering the highest quality services across all preschool programs and will continue to prioritize comprehensive support for both staff and families. Our approach intentionally balances identifying needs with recognizing and building upon the strengths of our staff and the families we serve.

## **Program Enrollment**

<b>Head Start</b>	<b>EHS</b>	<b>Pre-K</b>	<b>HSSAP</b>	<b>Family Centers</b>	<b>EI</b>
<b>437</b>	<b>186</b>	<b>242</b>	<b>180</b>	<b>147</b>	<b>133</b>

# Additional Information

## Health Information:

Program	Physical	Dental
HS	95%	92%
EHS	95%	38%



\*Head Start includes federally and state-funded children

\*Early Head Start percentage does not include well baby checks that include an oral exam. Children do not typically receive a dental exam until 3 years of age

## Parent Involvement Activities:

Policy Council sponsored 4 Nursery Rhyme Parent Engagement Events. Houtzdale-12 children and their families attended. Matternville-9 children and their families attended. Dubois-31 children and their families attended. Philipsburg-1 child and their family attended.

Policy Council sponsored 7 Dr. Seuss Literacy Night Parent Engagement Events. Dubois-49 children and their families attended. CPI-11 children and their families attended. Penn-Grampian-19 children and their families attended. Hyde-17 children and their families attended. Houtzdale-12 children and their families attended. Philipsburg-13 children and their families attended. Matternville-9 children and their families attended.

7 parents/guardians attended the volunteer recognition training dinner and were recognized for their volunteer contributions.

Delgrosso Days was held in June. 519 attended on Wednesday and 510 attended on Thursday. We received a grant from Ronald McDonald of Mid-Penn, Inc to offer 3 reading challenges. In September, we had 253 children participate, in January, we had 233 children participate, and in April, we had 229 children participate.

We received grant funding through First Book to offer a reading challenge in March. We had 234 children participate.

Parents/guardians visited classrooms for "Read Aloud Day" and "Read Across America Week." Ready Rosie had approximately 2,000 registered users

## Audit Information:

Johnston, Nelson, Shimmel & Thomas, LLP – Certified Public Accountants completed a Single audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. The report dated February 28, 2026, contained an unqualified opinion on the financial statements of CenClear. No instances of non-compliance or significant deficiencies were reported.

## Staffing:

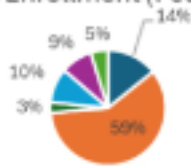
For the Fiscal Year 8/1/24 – 7/31/25, CenClear processed 787 W-2's in 2024 and 736 W-2's in 2025.

# Enrollment

Our funded enrollment for Head Start for 2024-25 was 638 children. 184 of these children were funded through the Head Start Supplemental Assistance Program (HSSAP-state funds). In some cases, federal Head Start pays for half of a day for a child and HSSAP funds pay for the other half. These children are only counted one time, so our total number of funded children was 604.

**Our average monthly enrollment percentage for Head Start was 95% (federal and state funded)**

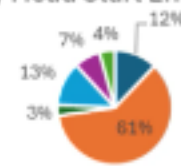
Head Start Enrollment (Federal & State)



- Income at or below 100% of Federal Poverty line
- Public Assistance (TANF, SSI and SNAP)
- Foster Care
- Homeless
- Over Income
- Income between 100% and 130% of Federal Poverty line

**Early Head Start funds 196 children. Our average monthly enrollment percentage for Early Head Start was 98%**

Early Head Start Enrollment



- Income at or below 100% of Federal Poverty line
- Public Assistance (TANF, SSI and SNAP)
- Foster Care
- Homeless
- Over Income
- Income between 100% and 130% of Federal Poverty line

**The Early Child Division uses a variety of strategies to help prepare children for kindergarten.**

A comprehensive approach to school readiness includes the following activities:

- Implementation of a School Readiness plan that summarizes child assessment data. This is utilized to guide program practices and professional development.
- A variety of transition activities to help children and families successfully transition from one placement to the next.
- A variety of parent engagement activities and trainings that focus on school readiness goals.
- Socialization opportunities within the community \*example-Public Library.
- Utilizing Class Dojo, a communication data-base, within the Early Childhood division to share information and resources related to school readiness.
- Working closely with families to support kindergarten registration.
- Assessing children three times a year:
  - Early Head Start-COR Advantage
  - Head Start-Teaching Strategies GOLD
- Using a curriculum that is fully aligned with the Head Start Early Learning Outcomes Framework
  - Early Head Start-Baby Talk and Partners for a Healthy Baby
  - Head Start-The Creative Curriculum for Preschool
  - Utilizing Ready Rosie to promote family engagement
  - Utilizing Al's Pals to support social and emotional development

# Fiscal

## Budget & Expenditures

In 2024-25 CenClear began Year 1 of 5 for Grant O3CH012800 through DHHS's Administration for Children and Families. We received \$6,266,874 in Head Start Funds to serve 405 children in Centre and Clearfield Counties. We also received \$2,164,938 to serve 224 Early Head Start children or pregnant moms in the same area. CenClear also received state funds through the Pennsylvania State Head Start Supplemental Assistance Program (HSSAP) to serve an additional 184 Head Start eligible children. In reviewing the charts below, you can see that the majority of funds are used to cover Wage and Fringe.

## Financials:

The following information represents our revenue and expenses by category for the fiscal year 8/1/24 – 7/31/25 as reported in our annual Audit:

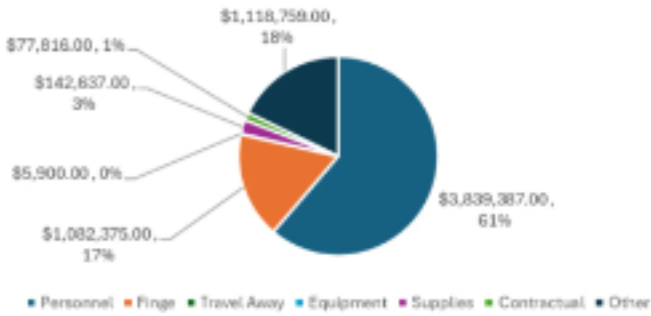
Notes to Match statement of Activities on audit:

- The numbers below show Investment Income in Revenue and Investment Expenses in Expenses, not Net. (Exp = \$126,887)
- Unrealized appreciation/(depreciation) on Investments of \$470,334 is not showing under revenue
- The numbers for HSSAP below are based on the corporate fiscal year of 8/1/24 – 7/31/25. This program runs with the state fiscal year of 7/1/24 – 6/30/25.

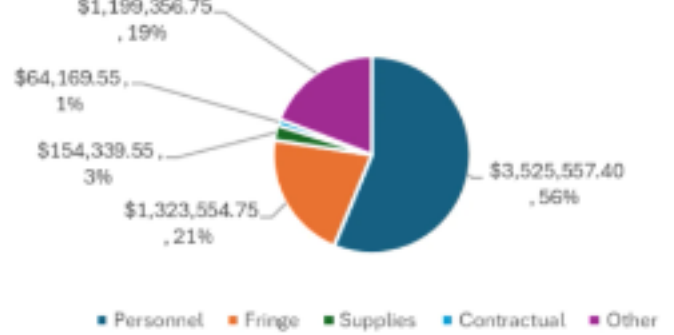
<b>Programming:</b>	<b>Revenue</b>	<b>Expense</b>
Dept of Health & Human Services, HS	\$6,266,978	\$6,266,978
Dept of Health & Human Services, EHS	\$2,164,938	\$2,165,318
*HSSAP (State Head Start)	\$1,384,919	\$1,501,430
Non-Cash	\$26,574	\$26,574
All other Early Childhood Programs	\$5,421,253	\$5,609,610
MH/SUD	\$29,109,457	\$27,612,893
Corporate Funds	\$3,116,105	\$3,890,290
<b>Total:</b>	<b>\$47,490,224</b>	<b>\$47,073,093</b>

# HS/EHS/HSSAP Reporting

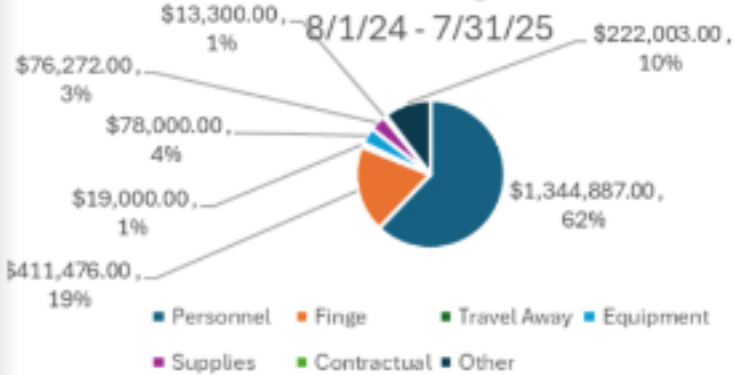
HS Budget  
8/1/24 - 7/31/25



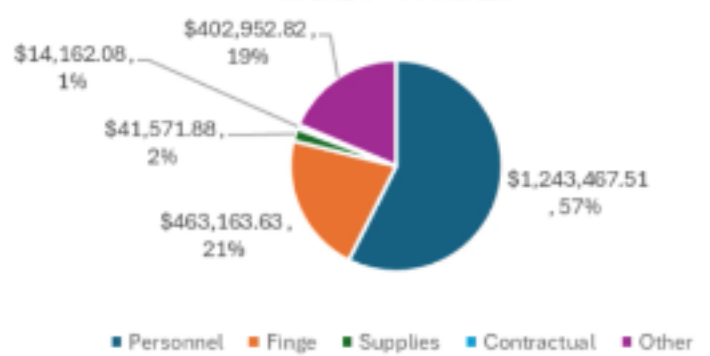
Federal HS Actual Expenses  
8/1/24 - 7/31/25



EHS Budget  
8/1/24 - 7/31/25



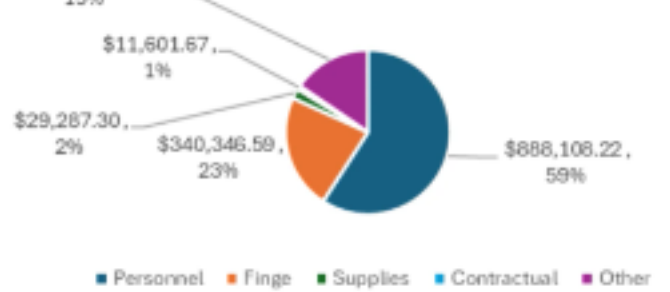
Federal EHS Actual Expenses  
8/1/24 - 7/31/25



HSSAP Budget  
8/1/24 - 7/31/25



State HSSAP Actual Expenses  
8/1/24 - 7/31/25



# Grants Department

## Summary

- Total Grants Submitted: 32
- Total Grants Awarded: 18
- Total Funding Requested: \$15,516,488
- Total Funding Awarded: \$13,511,484
- New Funding Partnerships: Clearfield County Tourism, Pizza Hut, Clearfield County CYS Drug and Alcohol Prevention Program, Centre County PACT, Family Center Workforce Development, Elk County Human Services Development Fund – Specialized Services

CenClear achieved several key accomplishments, including securing grant funding to offset program costs and support initiatives such as classroom books, facility renovations, and STEM materials. The organization successfully obtained approval for annual CAC and Early Childhood state and federal grants, while also securing funding for kitchen renovations and partial staff salaries at the Elk County House. Program expansion efforts included placing School Support Specialists directly within local school districts and developing a collaboration with Clearfield County CYS to implement a drug and alcohol prevention program. Additionally, CenClear supported Rustic Ridge Farm in obtaining funding to launch a new website. Despite these successes, challenges remain, including a decline in available federal funding opportunities, increased competition for foundation and private grants, rising matching fund requirements, and more restrictive eligibility criteria that limit access to funding..

## Garage/Fleet

The CenClear garage is operated by a team of two mechanics responsible for maintaining, repairing, and ensuring the overall reliability of the organization's entire fleet of 148 vehicles and equipment units. Despite the fleet's size and diversity, the garage staff ensures all vehicles remain safe, efficient, and fully operational to support daily organizational needs. The fleet includes 33 vans, 72 Subaru passenger vehicles, 11 service trucks, and 19 buses, along with various equipment used for routine operations and specialized tasks.

To boost operational efficiency and accountability, CenClear has implemented a GPS tracking system across its fleet. This technology supports accurate billing by monitoring vehicle usage and mileage, while also enhancing staff safety through real-time location tracking and quick emergency responses.

### **Fun Facts:**

In 2025, our vehicles traveled 1,181,467 miles.

Our staff spent 28,707 hours in vehicles, equivalent to 1,196 days.

We used approximately 67,000 gallons of fuel.

Our average safety score as a company was 94 out of 100.



### **Clients Served:**

During the 2024–2025 fiscal year, the Child Advocacy Center of Clearfield County (CAC-CC) served 234 clients through its advocacy and support services.

- 20 medical examinations were coordinated to support child abuse investigations and ensure the health and safety of children served.
- 57 clients were successfully connected to additional services, including therapeutic support and community resources.

### **Growth & Expansion of Staff:**

The CAC-CC continued to support workforce development by hosting four interns throughout the fiscal year. These internships provided valuable hands-on experience for students pursuing careers in human services while supporting the Center's mission.

### **Community Outreach & Training:**

Community engagement remains an important component of the CAC-CC's mission. During the fiscal year:

- CAC-CC staff participated in 21 community outreach and training events, increasing awareness of child abuse prevention and available services.
- The Center hosted its Annual Fall Festival Fundraiser, which welcomed over 150 community members in support of the organization's work.
- The CAC-CC also held its Annual Calendar Contest Fundraiser, featuring artwork created by local students and sponsorship from area businesses.

These outreach efforts help strengthen community partnerships and increase awareness of the resources available to children and families in Clearfield County.

## **Facility Maintenance Department**

CenClear Facility Maintenance Department consists of eight full-time employees with a combined 123 years of service with the company. Our team has completed a broad range of renovations and tasks.

- Renovations and landscaping at our Bigler facility, with more landscaping planned in the year ahead.
- Renovations and landscaping at our Dubois P.S. campus, which included relocating our B.H. division in Dubois to that facility.
- Renovations to our Huntingdon B.H. facility, which also included the addition of a pharmacy to the lower level. The roof was replaced, and additional renovations will occur in the year ahead.
- Renovations to the St Mary's recovery house, which was grant-funded.
- Renovations to the Clarion B.H. facility, which also included the replacement of the Wood Street side awning.
- Renovations to the Graham Station 3 facility.
- Renovations to our Wingate modular P.S. interior and started some exterior renovations, which will continue in the year ahead.
- We moved classrooms in the State College and Penns Valley areas. We also worked with the West Branch school district to move our classrooms out and then back in to accommodate their renovations.
- Ongoing quarterly checklists are performed at all Preschool sites for the building as well as the playgrounds.

# Information Technology

During Fiscal Year 2024–2025, the Information Technology department continued to advance CenClear’s digital infrastructure and strategic technology initiatives. Key efforts focused on expanding cloud capabilities, optimizing the use of Microsoft 365 Enterprise further. A significant priority this year was enhancing clinical and operational systems to improve efficiency, documentation quality, and user experience. This included ongoing development within SmartCare, as well as targeted improvements to AI-assisted tools such as Eleos Scribe. Collectively, these initiatives support the agency’s commitment to high-quality care, regulatory compliance, and staff productivity.

## **IT Highlights**

- Eleos Scribe Reimplementation
- Successfully reimplemented the Eleos Scribe platform to address adoption challenges and improve usability. Since relaunch, the system has seen consistent growth in utilization, contributing to improved clinical documentation efficiency and reduced administrative burden on staff.
- USDA Distance Learning & Telemedicine Grant
- Secured grant funding to expand telehealth capabilities across the organization. Investments included laptops, iPads, and telemedicine equipment for all program sites, strengthening access to care and supporting training delivery models.
- Legacy Data Application Development
- Designed and deployed an internal application to securely access historical behavioral health records from a previous electronic health record system. This solution ensures continuity of care, supports compliance requirements, and reduces reliance on outdated systems.
- AI Governance & Risk Management Enhancements
- Formalized and refined organizational policies and procedures surrounding Artificial Intelligence usage. Additionally, strengthened the Disaster Recovery Plan and implemented a formal Incident Response Plan to improve preparedness and response to cybersecurity events.
- IT Asset Management Modernization
- Improved inventory tracking and lifecycle management of IT assets through the implementation and consolidation of AssetTiger. This provides greater visibility, accountability, and efficiency in managing organizational technology resources.

## **IT Challenges**

- SmartCare Optimization
- Continued refinement of SmartCare workflows and documentation processes remained a priority. Ensuring the system fully aligns with clinical and operational needs requires ongoing collaboration, configuration, and user feedback.
- Change Management & User Adoption
- As new technologies and system enhancements were introduced, supporting staff through change remained a key challenge. Increased focus is being placed on communication, training, and user engagement to drive adoption and maximize return on investment.
- Training & Technology Utilization
- Ongoing training was needed to ensure staff are effectively utilizing available tools, including conferencing systems, end-user devices, and software platforms. Expanding training initiatives has helped standardize usage and improve overall efficiency across the agency.

