



Policy Council Meeting Minutes

Date: July 19, 2022

Sign in: Tabytha Carr, Amy Wible, Christal Hayward, Denise Hunt, Sean Rockmore, Angie Mullen, Betsy Llewellyn, Rachel Bakaysa, Joanie Martin
Nathaniel Doane, Tiffani Doane, Tasha Rockey

Notice of Quorum: A quorum was present. Y or **N**

Meeting Called to Order: The meeting was called to order at 4:30 PM.

Community Meeting

Meeting Rules:

- Respect others' opinions and suggestions.
- Listen with an open mind.
- Allow participants the opportunity to speak and finish their thoughts.
- Begin/end meetings on time.
- Be attentive at the meeting (limit cell phone use, avoid "side-bar conversations", stay focused).

Seating of new members: No new members present to seat.

Approval of Minutes- Unable to approve-no quorum

Treasurers Report:

Given by: Tabytha Carr

An explanation of the budget report was given to the representatives. For the month of May, the balance of the Policy Council budget was \$6,264.66. The Parent Account Balance was \$6,277.99. For the month of June, the balance of Policy Council budget was \$5,751.98. The Parent Account Balance was \$0.00.

Unable to approve the budget-no quorum

Service Area Training- Coordinator Roundtable Discussion

Angie Mullen talked about budgets. Received a waiver for non-federal match this year. She stated we need each parent to complete roughly 100 volunteer hours to meet our non-federal match for next year.

Sean Rockmore discussed the mental health team and use of the PBIS module within this team. The team consists of two Mental Health Consultants as well.

Denise Hunt discussed ongoing interviewing. Centre County struggling to get applicants. Fifty staff need hired prior to the start of the 22-23 school year.

Amy Wible discussed the resiliency of CenClear staff. Taking curriculum back to square one. Focusing on attendance and remote learning participation. Discussed Tiers of PBIS and that the Dubois Center received Tier 1 recognition. They received a 97/100. There are eight classrooms at the Dubois Center. Transitioning classrooms to natural environments. Introducing Hegarty Phonemic Awareness.

Christal Hayward discussed connections with IU's. Down staff all year due to a multitude of reasons. IU 10 performed an audit and found no deficiencies

Tabytha Carr discussed EHS information and that socializations have resumed face to face. Looking for suggestions on events/activities. A lot of new hires and training is occurring. Talked about SNAP now counting as Public Assistance for Head Start and Early Head Start eligibility.

Center Reports: None given

Committee Updates

Health/Nutrition-No updates

Education/Special Services-No updates

Interview/Personnel-Many interviews taking place. Will continue to share that information through Remind for anyone who can assist

Family & Community Partnership-No updates

Building/Center-No updates

PBIS Leadership Team- No updates

Recruitment/Enrollment-No updates

Budget Committee- No updates

Old Business

None

New Business:

Hires and Separations- Hires and Separations was reported for May and June. Unable to approve-no quorum

Termination of Membership

None

School Readiness (if any updates/changes)

N/A

Director's Report:

HS and EHS Budget Report: All representatives received a copy of the HS, HSSAP and EHS budget. Angie Mullen, explained the reports and where we are at this point in the year.

Working to zero out Head Start and Early Head Start budgets

Unable to approve Director's Report-no quorum

Statistics/Program Information: A copy was given to all representatives. Tabytha explained the report to the Policy Council and encouraged the council to look over the report and bring any questions.

Credit Card Expenses: A summary of the credit card expenditures was given to the council for May and June

Unable to approve Credit Card Report-no quorum

Enrollment/ Recruitment

Tabytha provided an update on enrollment numbers for 22-23 school year and discussed parent incentive

Parent Engagement Updates

Volunteer Hours

No updates

Adjournment

The Policy Council meeting was adjourned at 5:15PM.

Next Meeting

September 7, 2022

Respectfully Submitted by: Tabytha Carr