

Home Visitor for Early Head Start

Are you looking full-time job that pays well in a positive work environment? Do you enjoy working with expecting mothers, infants, toddlers and their families? CenClear is looking for a Home Visitor for the Early Head Start Program who will be servicing families in Centre and Clearfield Counties

Location: Office will be in Matternville, PA. Families will be in Clearfield and Centre Counties.

Schedule: 48 weeks per year, 37.5 hours a week.

General Description of Duties

The Early Head Start Home Visitor will provide quality comprehensive services in a manner consistent with the CenClear agency's philosophy of "Reaching Children through Families." The Home Visitor will integrate the components of health/safety/nutrition, child development, social services and parent involvement into child/family services for the Early Head Start Program while meeting the supervision, training, and documentation requirements of the position. *This position will also be responsible for working in coordination with Child and Youth Services of Clearfield County.

Qualifications

- Minimum Associates' Degree in Early Childhood Education or related field with experience working with children
- Experience working with adults
- Computer skills
- Access to transportation

Must obtain the following Clearances:

- PA Criminal Record (State Police), <https://epatch.state.pa.us>,
- Child Abuse History Check, www.compass.state.pa.us/cwis
- FBI Clearance, <https://uenroll.identogo.com/>,
- Mandated Reporting Certificate, www.reportabusepa.pitt.edu.

Specific Description of Duties

- Provides a scheduled one-to-one family focused 90-minute visit in the family home on a weekly basis in accordance with program guidelines.
- Assists families in identifying and utilizing needed community resources.
- Assists parents in developing ways of using household resources in educational activities with their child.

- Assesses children and develops goals in cooperation with parents.
- Plans and facilitates child/parent socialization experiences at a minimum of twice monthly.
- Assists families when necessary in the arrangement of medical/dental appointments.
- Plans nutrition activities for children and families.
- Supports parents in the planning of monthly parent meetings and facilitates parent-focused group activities.
- Encourages parent participation in Early Head Start policy groups and in the community.
- Presents a favorable image to children, parents, and staff by exhibiting a friendly, caring and warm attitude.
- Maintains confidentiality regarding children and families.
- Submits required paperwork in a timely manner.
- Recruits for children to be enrolled in program.
- Attends trainings and meetings as required.

Physical Requirements

- Reach overhead.
- Lift and carry objects over fifty (50) pounds.
- Bend to a child's level and retrieve items from the floor.
- Walk and stand for periods of over one hour.
- Sit on the floor for over 30 minutes.
- Hold children on lap.
- Stoop to move objects.
- Sit at child size tables.
- Participate in gross motor activities.
- Climb stairs.
- Operate kitchen appliances.
- Use sweeper and other cleaning apparatus (push and pull).
- Hand wash and rinse dishes using chemical disinfectants.
- Clean various surfaces using chemical disinfectants.
- Visit homes for 1-1/2 hours where adults may smoke or have pets.
- Vision and hearing within normal limits.

Wage: Comparable to equivalent employment.

Benefits

- Full-time employees are eligible for health insurance, life insurance, pension and paid time off.

Please submit resume to resume@cenclear.org by Friday, January 18, 2019