

# Classroom Assistants

These positions will be classroom assistants in our preschool locations in the Centre County area.

## Locations and Hours

Port Matilda- 1 position available, 35 hours a week

Center Hall- 1 position available, 20 hours a week

Matternville- 1 positions available, 27 hours a week

## General Description of Duties

The classroom assistant is responsible to assist the teacher with the implementation of child activities, room set-up and other essential functions to ensure an efficiently- run, successful, and safe classroom environment while meeting program regulations.

## Qualifications

- Must have a CDA Certification or be Certified as Highly Qualified,
- High School diploma or G.E.D.
- Access to transportation.
- Twenty-five hours experience working with young children.
- A working phone
- Documented good physical health.
- Good mental health.

## Physical Abilities

- Reach overhead.
- Lift and carry objects over fifty (50) pounds.
- Bend to a child's level and retrieve items from the floor.
- Stand for extended periods of time with reasonable breaks.
- Sit at child size tables.
- Participate in gross motor activities.
- Walk and stand for periods of over one hour.
- Hold children on their lap.
- Physically restrain a child as needed following guidelines.
- Climb stairs.
- Operate kitchen appliances.
- Stoop to move objects.
- Use sweeper and other cleaning apparatus (push and pull).
- Sit on the floor for over thirty minutes.
- Vision and hearing within normal limits.
- Hand wash and rinse dishes using chemical disinfectants.
- Clean various surfaces using chemical disinfectants.

If interested submit resume to [resume@cenclear.org](mailto:resume@cenclear.org). Positions will remain open until filled.