



Parent Meeting Minutes

Date: November 21, 2023

Attendance: See attendance sheet.

Time: 11:00am-11:52am

Monthly Parent Meeting via WebEx:

Attendance

Christal Hayward discussed preschool attendance and that parents/guardians should notify teachers when their child will be absent. It is a policy that the teacher reaches out within an hour if they have not heard from the family about the child's absence. This is to ensure the well-being of the child.

Christal discussed monitoring attendance and having conversations with families when attendance falls below 85%. An attendance plan is put into place to increase the child's attendance. We will try everything to keep a child enrolled in the program.

Ashley Cali discussed Early Head Start attendance and that a family cannot go more than 30 days without a service. Home Visitors are required to complete a 90-minute home visit each week and must make up any missed home visits. She explained that socializations can count as attendance and to reach out if they had any questions or concerns about missed home visits.

Non-Federal In-Kind Match

Tabytha discussed in-kind and explained to the parents the non-federal match for HS and EHS. HS \$1,415,775.00 and EHS \$479,135. Also explained, how parents volunteer time contributes as a dollar amount and how they may volunteer. Participating in interviews, joining the PBIS team and attending meetings, as well as volunteering in the classrooms. Tabytha explained that every hour worked is a dollar amount towards the agencies non-federal match, the dollar amount is \$17.42. If the non-federal match is not met funds are retracted from CenClear, this means possible cutting of classrooms as well as positions.

CenClear also accepts donations, for an example renting a hall for an event- building rental is donated, and an in-kind form would then be filled out with the amount of rental cost that was

donated and allowed for use with no charge, but instead counted towards the non-federal in-kind match. Items needed in the classrooms are also donations accepted.

Tabytha also discussed the importance of completing the in-kind forms when participating in meetings, interviews, as well as assisting in the classrooms.

Tabytha mentioned that the Health and Nutrition Committee will meet February 6th 11am to 12pm for anyone interested in joining. Tabytha will share on Class Dojo. This also counts as in-kind volunteer hours. Interviews are ongoing, anyone interested in joining the interview committee should reach out to Tabytha. It was explained that parents who sit in on interviews will document the interview answers from the questions asked and send in answers at the end of the interview. This also counts as volunteer hours. Tabytha mentioned upcoming interviews in Matternville for anyone who may be interested in participating. Ashley mentioned an EHS position available in Matternville.

A PBIS Leadership Meeting will also be held on Wednesday, November 22nd at 10am. Both CenClear staff and program parents are a part of the PBIS meetings. This is an opportunity for parents to learn more about PBIS and how it is implemented in the classrooms, as well as any behavioral evaluations being discussed. Parents interested in joining may reach out on class dojo, Tabytha will share a link on class dojo. This also counts as volunteer hours.

Parent Engagement Activities

Tabytha explained we recently had three Autumn events. November 8th at our Matternville Preschool with 53 adults and children in attendance. Grampian Preschool November 15th with 46 adults and children in attendance, and Bigler Preschool on November 16th with 24 adults and children in attendance.

Parents who attended shared their experiences and provided positive comments about the event.

Tabytha explained that at all three events were sponsored by Policy Council. Food and crafts such as, pumpkin pie handprint craft, a turkey hand craft, as well as small pumpkins with stickers to decorate were provided.

Books were offered such as The Pumpkin Contest-Peppa Pig, The Five Little Thank You's, and Pete the Cat Falling for Autumn. There was a circle area for reading time, where we had a Policy Council Representative read to the children. Also, Pete the Cat made a special appearance!

Tabytha explained that Parent Engagement events were held last year.

It was asked for parents to share thoughts on what they would like to see happen at their center. They can also reach out to Tabytha via Class Dojo. No thoughts were shared.

Reading Challenge

Tabytha discussed an Autumn Bingo reading challenge lasting through November for Preschool and read an example of the bingo card to the parents. This was shared on Class Dojo.

Data

Tabytha explained that Angela Kendrick is working on a quarterly report card that will be shared at the next meeting. The quarterly report is a two-page report, some information reported is the total number of children enrolled/total boys and girls, and total number of Behavioral Incident Reports (BIR's) submitted. Physical aggression is the leading problem behavior and most BIRs happen during circle time, reported. This data is also shared at the PBIS meetings and goes to the BIR team to be discussed as well as a plan put in place for a successful outcome.

Christal talked about PBIS and working with all classroom teachers on BIR's, solution plans created, discussed tiers, Tier 1 teaches social and emotional skills. Tier 2 elevated aspect, physical aggression, target emotional and social behaviors. Tier 3 is when children are not responding to Tier 2 interventions, and the behaviors are escalating. All info is gathered, goes to the BIR meetings and then a team approach for a plan set in place.

Ashley shared that resources are offered for parents to help in a successful plan if needed, as well as our Early Childhood Mental Health Consultant, Micheal Henry, for an additional resource.

Tabytha let parents know that PG-11's will be sent out to all the parents who attended the November parent meeting to complete and send back to be counted as In-Kind. Tabytha explained if anyone does not receive their PG-11's to please reach out to her via Class Dojo and we will ensure one is completed and sent to them to sign so that we may continue to provide services.

Tabytha asked if there were any questions or concerns. None currently.

Tabytha mentioned Class Dojo and communications between teachers and families and encouraged parents to continue to reach out at any time if there are questions or concerns.

Adjournment: 11:52am

Next Meeting: TBA

Respectfully submitted by Nikki Supenia