



October Policy Council Meeting Minutes

Date: October 20, 2020

Attendance: Tabytha Carr, Parent Engagement Coordinator. Pauline Raab, CEO. Amy Wible, Child Development Coordinator. Jamie Dunlap, Jessica Bloom, Sara Lippert, Kaylie English (via phone), Angel Lefebvre (via phone), Dawn Kunsman (via phone), Katelynn McAllister, Stephany Wallace, Cathleen Bacon, Shannon Smeal, Tishawna Aljoe (via phone) Lincoln McCarty.

Absent: Brittany Roberts, Christina Rickard, Robyn Wisor, Caci Curtis, and Shawna Kemp.

Notice of Quorum: A quorum was present.

Meeting Called to Order: 4:37pm.

Community Meeting

Meeting Rules:

- Respect others' opinions and suggestions.
- Listen with an open mind.
- Allow participants the opportunity to speak and finish their thoughts.
- Begin/end meetings on time.
- Be attentive at the meeting (limit cell phone use, avoid "side-bar conversations", stay focused).

Seating of new members: Dawn Kunsman, Tishawna Aljoe, Katelynn McAllister, Lincoln McCarty, Cathleen Bacon, Stephany Wallace, Jessica Bloom, Sara Lippert, and Shannon Smeal.

A Motion to accept the new members was made by Sara Lippert. Second by Angel Lefebvre. Motion carried.

Approval of Minutes: An approval to accept the month of July Meeting Minutes was made by Sara Lippert. Second by Jamie Dunlap. Motion carried.

Treasurers Report: Given by: Tabytha Carr, Parent Engagement Coordinator.

Budget Balance: An explanation of the budget report was given to the representatives. For the month of September the balance of the Policy Council budget was \$16,695.00.

A motion to accept the Treasurer's Report was made by Angel Lefebvre Second by Sara Lippert. Motion carried.

Service Area Training: PBIS (Positive Behavioral Interventions and Supports) Implementation with Amy Wible, Child Development Coordinator.

Amy explained that PBIS educates family and staff on developmentally appropriate expectations and promotes implementation of evidence-based practices to support healthy social emotional development and well-being.

Amy talked about the Pyramid Model, a framework for supporting social and emotional development of our children and the goal of the model is to create an environment where every child feels good about coming to school.

A motion to accept the Service Area training was made by Jamie Dunlap. Second by Sara Lippert. Motion carried.

Center Reports:

Parents discussed apple tasting, decorating pumpkins, and fire safety virtual videos which occurred at their centers.

Committee updates:

Health/Nutrition-No update

Education/Special Services- No update

Interview/Personnel- Interviews No updates

Family & Community Partnership-No updates

Building/Center-No updates

PBIS Leadership Team- Meet 1 Monday a month from 3-4 and 1 Wednesday a month from 10-11

Recruitment/Enrollment-No updates

Budget Committee-No updates

Old Business

None.

New Business:

Hires and Separations: Hires and Separations were reported to date.

Hires and Separations- Hires and Separations were reported to date. An approval to accept the hires and separations was made by Sara Lippert. Second by Angel Lefebvre. Motion carried.

Parent Engagement Updates:

Discussed that the Reading Challenge occurred for September. Reminded parents the November Reading challenge would be coming out. Discussed how children can earn books. Encouraged members to continue to fill out their PG-19 Volunteer forms

School Readiness: No updates.

Director's Report:

HS and EHS Budget Report: All representatives received a copy of the HS, HSSAP and EHS budget. Pauline Raab, CEO. explained the reports and where we are at this point in the year.

An approval to accept the budget was made by Angel Lefebvre . Second by Sara Lippert. Motion carried.

Statistics/Program Information: A copy was given to all representatives. Pauline explained the report to the Policy Council and encouraged the council to look over the report and bring any questions to the next Policy Council Meeting.

Enrollment/Recruitment:

Still down children. Explained parent incentive for recruitment

Credit Card Expenses: A summary of the credit card expenditures was given to the council and signed by Jessica Bloom, Chairperson. A motion to accept the credit card report was made by Sara Lippert. Second by Angel Lefebvre. Motion Carried.

Adjournment: 6:00pm.

A motion to adjourn was made by Jamie Dunlap. Second by Sara Lippert. Motion Carried.

Next Meeting: November 10, 2020 at 4:00pm.

Respectfully Submitted By: Jamie Dunlap, Secretary

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